

<b>Job Title</b>	Management Accountant	<b>Department</b>	Finance	<b>Reports To</b>	Financial Manager
<b>Effective Date</b>	2023/03/01	<b>Revision Date</b>	2024/07/01	<b>Revision Number</b>	03



## Job Purpose

- Analyze key financial information to optimize financial planning. Assist senior business managers with financial decision-making, prepare financial reports, and develop and implement strategies to reduce businesses' operational and production costs.



## Responsibilities

- Gathering and interpreting information to evaluate the efficiency of financial procedures.
- Analysing key financial data and advising senior management on strategic planning.
- Developing and implementing cost-effective financial policies and procedures, as well as mitigating financial risks.
- Preparing financial reports and budgets, as well as controlling and forecasting income and expenditure.
- Assisting in the preparation of Financial Statements
- Income Tax calculations and processes
- BOM Costings and Maintenance
- Variance Analysis
- Ensuring that financial management policies and procedures adhere to regulatory standards. (IFRS)
- Performing financial recordkeeping, as well as protecting sensitive and confidential information.
- Keeping informed of regulatory requirements and best practices in management accounting and advising improvements
- Ad-hoc duties that might be assigned from time to time
- Support to various business units
- Reports Maintenance and Creating



## Behaviours Required

- Numerical fluency
- Ability to identify and resolve problems effectively and timely
- Time management skills
- Deadline driven
- Demonstrate accuracy and thoroughness
- Able to work under pressure
- Excellent collaboration and communication abilities



## Skills & Competence Required

- 5 years + Management Accounting experience
- Extensive knowledge of accounting standards and financial regulations
- Strong mathematical and analytical aptitude
- Syspro or ERP experience (beneficial)
- Experience within the FMCG and/or manufacturing industry is a must
- Microsoft suite (strong excel skills)
- Able to communicate both with internal and external stakeholders
- Clear criminal and credit record



## Qualification Required

- BCom Accounting or similar, CIMA / CA (SA)